**PETITION FOR SUBSTITUTION, WAIVER OR EXEMPTION**

This petition requests a substitution, waiver or exception for:

___ LAC/General Education Requirement  
___ Major Requirement  
___ University Requirement (see catalog for specific policy)  
___ Other

Return the completed form to the Academic Student Success Center, 011 Ramsey Library. Forms without the appropriate Department Chair/Program Director and Advisor signatures will not be accepted. Approvals for course substitutions or waivers will be noted on GradPlan, as appropriate. If petition is denied, student will be notified by e-mail.

**REQUEST FOR COURSE SUBSTITUTION OR WAIVER**
Attach additional documentation, if needed.

**REQUEST FOR EXEMPTION FROM A POLICY OR NON-COURSE REQUIREMENT**
Attach additional documentation, if needed.

Student Signature ________________________________ Date ____________

Department Chair/Program Director supporting this request:

Advisor supporting this request: ________________________________ Date ____________

Assistant Provost or Designee: ________________________________ Date ____________

Approvals will be noted on GradPlan, as appropriate. If petition is denied, student will be notified by email.

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Revised Aug 2019