



LANG 120 Petition for Waiver Guidelines:

Students requesting that their LANG 120 requirement be waived should submit the following documentation to the Director of the Writing Program:

1. Catalogue description of the General Education writing requirement from previous institution;
2. Evidence of writing instruction in the syllabus and/or course description of an additional course if the general education writing requirement is a 3-hour course;
3. Catalogue description and syllabus of college-level writing course(s) and/or any other course(s) submitted to waive LANG 120;
4. Proof of student's final grade for any courses submitted as part of a request to waive LANG 120;
5. A writing sample (must include research writing) in cases where students have **not** taken a college-level writing class (such as in cases in which students exempted a college writing requirement with a 4 for **only one** AP English exam);

** Post-baccalaureates are exempt from Language 120 although, if they have concerns about their proficiency, they are encouraged to meet with either the Director or Associate Director of the Writing Program for advising on directed self-placement.

*** Petitions to exempt or waive LANG 120 must be submitted via email to the Director of the Writing Program when each semester opens until the last day of classes—**not** during the exam period.