How to Access OnePort:

Start at the UNCA homepage, [www.unca.edu](http://www.unca.edu), and select the OnePort icon from the upper right corner:

Login to OnePort using your university username and password. To set up your password, select First Time Users and follow the prompts – you will need your University ID number and your university username, which are provided on your acceptance letter.

There is an index on the left side of the screen: click on a title, such as STUDENT RECORDS to see more options.
Next, for example, click here
A new set of options will open up, in tiles:

Explore these options, as well as other tabs: