



EXITING THE UNIVERSITY (WITH W GRADES) FORM

UNC Asheville • OneStop Student Services • Ramsey Library 011 • CPO #1570 • 828-350-4500
(To withdraw from ALL classes during the withdrawal period)

THIS FORM IS ONLY FOR STUDENTS WITHDRAWING FROM ALL CLASSES.

IF YOU ARE NOT WITHDRAWING FROM ALL CLASSES, PLEASE COMPLETE THE SINGLE COURSE WITHDRAWAL FORM.
(Students exiting the university within the first five (5) days of class should complete the online [Enrollment Notification](#) form.)

Name (Print) _____ UNC Asheville ID# 930 _____
Last First Middle

UNC Asheville Email _____@unca.edu Phone _____

Reason for Leaving _____ Semester _____ Year _____

Do you plan to: Re-enroll at UNC Asheville in _____ Transfer to _____ My plans are uncertain
(semester/year)

How many course withdrawals (W grades) have you had at UNC Asheville since Fall 2012? _____

Are you currently living in a UNC Asheville residence hall? _____ No _____ Yes (Housing Operations staff signature required) Housing Operations _____ Date _____	Are you currently on Financial Aid? _____ No _____ Yes (Financial Aid signature required) Fin. Aid Rep. _____ Date _____
Are you employed on campus? _____ No _____ Yes (Supervisor's signature required) Supervisor _____ Date _____	Do you have an on-campus parking decal? _____ No _____ Yes (Campus Police signature required) Campus Police _____ Date _____
<p align="center">NOTE: ALL STUDENTS ARE REQUIRED TO CLEAR THEIR ACCOUNT WITH THE CASHIERS' OFFICE.</p> Cashiers' Office personnel will inform you of the correct process to clear your account and address any related issues. Cashiers' Office Staff _____ Date _____ Balance due, if any _____	

My initials and signature below signify that I understand that:

- If I exit within the 2nd to 8th week of classes, I will receive **W** grades in my courses. _____ (initial)
- Courses with a grade of **W** count in attempted hours for the purpose of academic standing and tuition surcharge calculations.
- Courses with a grade of **W** will be permanently recorded on my academic transcript.
- I am limited to three (3) course withdrawals during my enrollment at UNC Asheville after Fall 2012. If my Exit results in three or more withdrawals, I must petition, based on extenuating circumstances, for any future withdrawals. _____ (initial)
- If I am out of school for a full academic year or longer, I must complete the general education requirements (and major requirements if I had declared a major) listed in the current catalog when I return.
- Exiting from UNC Asheville will result in a hold being placed on my account. Upon my return, I must meet with a OneStop Advisor to have the hold removed. _____ (initial)
- If I do not enroll next semester, I must complete the appropriate readmission application by the stated deadline. _____ (initial)
- Tuition and fees are refunded on a prorated basis, as stated in the UNC Asheville catalog, for students exiting the university during the withdrawal period. The date used for calculation is the date when ALL required forms have been received in the OneStop office.
- If I am a Financial Aid recipient, I may be required to reimburse the university or U.S. Department of Education some/all of the funding that was awarded to me for my full semester's enrollment. _____ (initial)

Student Signature _____ Date _____

Office Use Only

Received in OneStop by _____ Date _____ Processed by _____ Date _____

Exit Hold Processed by _____ Date _____