

APPEAL OF ACADEMIC SUSPENSION/DISMISSAL

THIS FORM IS TO BE USED IF YOU HAVE BEEN ACADEMICALLY SUSPENDED AND ARE REQUESTING A REVIEW OF YOUR SPECIFIC CIRCUMSTANCES BY THE ENROLLMENT SERVICES COMMITTEE.

- *If you were suspended for reasons other than your academic record, you should not use this form. Instead, you should contact the office that issued your suspension.*
- *If you have served your academic suspension and are planning to re-enroll, do not complete this form. You should complete the Application for Readmission available online at <http://www.unca.edu/registrar/>.*

The Enrollment Services Advisory Committee reviews all requests for appeals of academic suspension. The committee is composed of faculty members. Their decision will be based upon your responses to the questions below and your academic record. You will be notified of the result of this appeal by email. In order to appeal the University Policy of academic suspension, please complete this form according to the instructions and return it and all accompanying documents to:

**Advising & Learning Support
OneStop Student Services, 253 University Hall
UNC Asheville, CPO #1380
One University Heights
Asheville, NC 28804
FAX: 828/251-6492**

In addition to the questions on the second page, please provide your response to the following questions. (One page limit) You must attach documents supporting the information/circumstances cited in your appeal. The committee expects all information on this form to be complete.

- What **extenuating or emergency circumstances** contributed to your academic situation and how did these circumstances interfere with your ability to satisfactorily complete your courses' requirements?
- What steps did you take to try to successfully complete your courses? Be specific and include what you would do differently if the same set of circumstances were to occur again.

Academic Suspension/Dismissal Appeal Form

FULL NAME _____ Date _____ UNC Asheville ID# _____

Daytime Telephone Number _____ Address _____

UNC Asheville email _____@unca.edu

I. Your most recent semester:

Course	Grade	Date you last attended the class?	Reason(s) for the grade, i.e. attendance, difficulty with material, etc.
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II. Your Major _____ **Advisor** _____

III. Academic History: Total Attempted Hours _____ Total Earned Hours _____ Total Semesters at UNC Asheville _____

GPA for your most recent semester? _____ Cumulative GPA _____ Semester GPA _____

For each of the two semesters prior to your last semester: Cumulative GPA _____ Semester GPA _____

Cumulative GPA _____ Semester GPA _____

IV. Have you ever requested any of the following:

Late Withdrawal	Yes	No	How many? _____	How many were approved? _____
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Late Add or Drop	Yes	No	How many? _____	How many were approved? _____
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Prior Suspension/Dismissal Appeal	Yes	No	Was it approved?	Yes	No
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I certify that this appeal, both statement and form, were written/completed by me, and that the information I am providing is true and accurate.

Student signature _____ **Date** _____

You must sign and date the written statement that you are including with this form.